

LITTLE FIRS DAY NURSERY



57. Safety Checks Policy & Procedure

This policy and procedure links to the following:

Legal Framework: The Regulations of the Health & Safety at Work Act 1974, Fire Safety Regulations and any other Relevant Legislation and Guidance. Dorset Fire Authority or the Health and Safety Executive. Statutory Framework for the Early Years Foundation Stage.

Little Firs Policies & Procedures: All Health & Safety Policies

At Little Firs we make sure the nursery is a safe environment for children, parents, staff and visitors by carrying out safety checks on a regular basis in accordance with the timescales set out in the nursery checklists. These include daily risk assessments of the premises, indoors and outdoors, and all equipment and resources before the children access any of the areas. These checks are recorded to show any issues and solutions.

This policy should be read in conjunction with all health and safety policies.

All staff should always be aware of potential hazards in the nursery environment and monitors safety.

Risk assessments-Please see Risk Assessment Policy.

Electrical Equipment

- All electrical cables are kept out of the reach of children wherever possible and shielded by furniture where they need to be at floor level
- Electrical sockets are all risk assessed and any appropriate safety measures are in place to ensure the safety of the children.

Mains information

Locations of:

- Water stop tap: **Plant Room**
- Gas point: **Plant Room**
- Fuse box: **Electric Cupboard**
- Main electricity box: **Electric Cupboard**

Dangerous substances

All dangerous substances including chemicals are kept in the cleaning cupboard which is locked and out of children's reach. All substances are kept in their original containers with their original labels attached. Safety Data Sheets (Control of Substances Hazardous to Health (COSHH)) and risk assessments are kept for all substances.

Hot Drinks and Food

Hot drinks must only be consumed in the staff room. No canned drinks, sweets or crisps are to be kept or consumed in the nursery rooms.

Transport and Outings

The nursery has a comprehensive documented policy relating to outings, which incorporates all aspects of health and safety procedures including the arrangements for transporting and the supervision of children when away from the nursery.

Room Temperatures

- Staff should be aware of room temperatures in the nursery and should ensure that they are always suitable and recorded on the appropriate sheet. There is a thermometer in each room to ensure this is monitored
- Staff must always be aware of the dangers of babies and young children being too warm or too cold
- Temperatures should not fall below 18°C in the baby rooms and 16°C in all other areas
- Where fans are being used to cool rooms, great care must be taken about their positioning.

Water supplies

- A fresh drinking supply is available and accessible to all children, staff and visitors
- All hot water taps accessible to children are thermostatically controlled to ensure that the temperature of the water does not exceed 40°C.

Gas appliances

- All gas appliances are checked annually by a registered Gas Safety Register engineer
- Carbon monoxide detectors are fitted.

All maintenance and safety checks are carried out by registered DBS engineers from Dorset County Council.

Date of Review:	This Policy was adopted on:	Signed on behalf of the Nursery committee:	Date of Next Review:
July 2022.	5th May 2022	P. Goodrick Electronically signed due to PDF	July 2023.