

IMPORTANT:

The Named Designated Safeguarding Lead (DSL): Mrs Wendy Parker

In her absence:

The Deputy DSL is Mrs Michele Lund

Both staff are level 3 Safeguarding Qualified and update their training every 2 years. All other staff are Level 2 Qualified.

The Committee Champion for Safeguarding is- Mrs Michele Lund

The E: Safety Champion is- Mrs Michele Lund

The Attendance Officer is Mrs Wendy Parker

Special Need & Disability Coordinator (SENDSCO) and Additional Learning Need Coordinator (ALNO) is- Mrs Janice Chegwidden

Promoting Positive Behaviour Officer- Mrs Janice Chegwidden

Inclusion Officer- Mrs Wendy Parker

The Designated Health and Safety Officer is- Mrs Wendy Parker (HSO)

Deputy HSO-**Michele Lund**, who both have Health and Safety, Risk Assessment and Food Hygiene Qualifications.

The Fire Marshals are- Mrs Wendy Parker and Mrs Michele Lund who have been trained as Fire-Marshals.

The Fire Alarms and Equipment are checked weekly by Mrs Lund or Mrs Parker and Fire Drills are undertaken every half-term.

First Aiders: All staff are First Aid Trained

These staff monitor the first aid box and children's medication checking all medication is up to date and ensure that the accident and administration of medication forms are filled in correctly.

Preschool: - Miss Devon Ramsey

Birth to Three Unit: - Miss Sharni Butcher

The Data Protection Officers are- Mrs Wendy Parker and Mrs Michele Lund.

Best Start in Life Advisor- Jane Joseph-01305-225633

Child Protection: Contact Telephone Numbers

Dorset Family Support and Advice Line -01305-228558

Out of Hours Service-01305-221000

Dorset Safeguarding Partnership -01305-221196

Dorset LADO (Local Authority Designated Officer-LADO)-01305-221122

Ofsted 0300 123 1231

Non-emergency police 101

Government helpline for Extremism Concerns 020 7340 7264

Reviewed August 2026.