



## **CONFIDENTIALITY STATEMENT.**

**Any information, which is received, about the children, families or service users must always remain confidential.**

**Information received by members of staff, about the Nursery, finances or Committee must also remain confidential.**

**Confidential issues must not be discussed with parents, or any other individual not connected with Little Firs Day Nursery.**

**Little Firs is committed to ensuring the privacy and protection of all data that we hold. For full details please refer to the Confidentiality and Data Protection Policy.**

**Reviewed: August 2024.**

**Next Review: August 2025.**